

## Manawatu Triathlon Club Committee Meeting Monday 30 March, 2015 at 7pm

Venue: Palmerston North City Council, Palmerston North

**Present:** Dave Scott (President), Christene Brown (Treasurer), Gary Leader, Geoff Bendall, Andy Martin, Malcolm Brown, Murray Matthews, John Brenkley, Barrie Eccles, Jenness Fulton (via Skype)

**Apologies:** Simon Brownie, Wendy Brenkley, Christine Matthews

**MOVED** that the apologies be accepted

Dave Scott / John Brenkley

**CARRIED**

### Minutes

**MOVED** that the minutes of the last meeting, having been circulated, be taken as read.

Dave Scott / Barrie Eccles

**CARRIED**

### Matters Arising

- Barrie still working on Needs Analysis inventory
- Item 13. National Secondary Schools 27 March. Discussion about criteria for funding support, confirmed that must have been a MTC member for 1 year and have participated in 2 events in the 12 months prior to the event. \$100 towards race fees per person if criteria met.

**MOVED** that the minutes of 26 February 2015 with the above amendments are a true and correct record

Dave Scott / Barrie Eccles

9 for, 1 abstained

**CARRIED**

### Correspondence

**27 February 2015 to 29 March 2015**

|         |       |                                     |  |
|---------|-------|-------------------------------------|--|
| 27.2.15 | Email | Trophy Specialists                  | Invoice  |
| 19.3.15 | Email | Raewyn Hughes                       | Email about Ladies' tri experience                               |
| 1.3.15  | Email | Dana Purdy                          | Thank you letter for support to go to TriNZ Youth Festival       |
| 1.3.15  | Email | Romarc Leheutre                     | Information request  |
| 2.3.15  | Email | Ella Brogan (TriNZ)                 | Club Tent Villiage - Ironman Melbourne                           |
| 3.3.15  | Email | Trophy Specialists                  | Statement  |
| 3.3.15  | Email | PS Services                         | Alcohol Sponsorship in Sport survey                              |
| 8.3.15  | Email | Sarah Tisdale                       | Congrats to Cheryl Hirschberg on her Ironman Taupo finish        |
| 9.3.15  | Email | Sport Manawatu                      | Reminder to fill in their Kiwisport survey form                  |
| 9.3.15  | Email | Trophy Specialists                  | Invoice  |
| 10.3.15 | Email | Tamara Reed (F3 Coaching)           | Receipt for Shane Reed's Level 2 coaching accreditation          |
| 11.3.15 | Email | Ella Brogan (TriNZ)                 | Launching the IRONMAN TriClub Program in the Asia-Pacific Region |
| 12.3.15 | Email | Jason van der Walt (Sport Manawatu) | Gathering data - request for information from club               |
| 19.3.15 | Email | Sport Manawatu                      | Secondary Schol Sport Sanctioning                                |
| 19.3.15 | Email | Trophy Specialists                  | Invoice  |
| 25.3.15 | Email | TriNZ                               | March TRIBE newsletter   |

It was noted at the meeting that thank you emails for the financial support for Takapuna Camp were received from Dana Purdy and Jaimee Leader. Jack Finlay verbally thanked the club through Dave Scott.

**MOVED** that inwards correspondence be accepted and outwards approved

Dave Scott / Christene Brown

**CARRIED**

## **Finance**

Financial report for February 2015 circulated prior to the meeting and a copy tabled at the meeting.

Discussed the funding support criteria for the Takapuna Camp, 14-15 February 2015. Elizabeth Stannard eligible for financial support for this event because she had participated or volunteered for 2 club events in the 12 months prior to the 27<sup>th</sup> of March 2015. Agreed that in future the club makes it clear to potential candidates what the criteria is to be eligible for funding support.

Dave Scott raised the concept of a generic funding methodology.

This would include

Selecting specific competitions through the year that the club agrees to support members to attend.

Deciding on the minimum criteria to be met by members for each selected competition

Deciding an amount per person for those who meet the criteria and complete their event.

Discussion centred on how the competitions would be chosen, the particular criteria for each competition and how the amount for each would be decided. There were differences in opinion about whether committee members who themselves or their family may benefit from the funding, should be able to participate in discussion or vote on the 3 areas above. **Dave Scott** to prepare a paper on this for the next meeting for consideration.

**MOVED** that the financial reports as circulated be accepted.

Christene Brown / Malcolm Brown

**CARRIED**

## **PASS FOR PAYMENT**

**COMMITTEE MEETING – MONDAY, 30<sup>TH</sup> MARCH, 2015.**

## **CHEQUE ACCOUNT**

|  |           |
|--|-----------|
| MTC KIDS ACCOUNT – REIMBURSE - MAN TOYOTA PAID WRONG ACCOUNT       | \$ 600.00 |
| LENKA MARTIN – FUNCTION – WINE & PRIMARY/ INT TRI - FRUIT & DRINKS | \$ 376.63 |
| BLACKWOODS PROTECTOR – VESTS                                       | \$ 228.85 |
| CAPTURE SIGNS – FLAPPING BOARD                                     | \$ 339.25 |
| SHANE REED – TRI NZ LEVEL 2 COACHING COURSE – PAID 1/2             | \$ 197.50 |
| C. BROWN – CHOCOLATES, DRINKS                                      | \$ 154.88 |
| MANAWATU EVENTS EQUIPMENT – YEARLY PAYMENT                         | \$ 86.25  |
| TROPHY SPECIALISTS – PRIMARY AND INTERMEDIATE MEDALS               | \$ 128.50 |
| T & S REED – F3 COACHING   | \$ 140.00 |
| LIDO AQUATIC CENTRE – LADIES TRI AND SATURDAY TRAINING             | \$ 765.00 |
| TROPHY SPECIALISTS – ENGRAVING TROPHIES – TRIATHLON SERIES         | \$ 463.20 |
| MEDIAWORKS – LADIES TRI – ADVERTISING                              | \$ 688.85 |
| SUE MCMASTER – COACHING SATURDAY                                   | \$ 80.00  |
| LIDO AQUATIC CENTRE – POOL HIRAGE – SPLASH AND DASH                | \$ 780.00 |
| CHRIS SANSON – SATURDAY TRAINING                                   | \$ 470.00 |
| MURRAY MATTHEWS – WHANAU TRI – PETROL                              | \$ 93.34  |
| JENNESS FULTON – REIMBURSEMENT FOR BAKING – LADIES TRI             | \$ 26.27  |

## KIDS TRIS ACCOUNT

|   |           |
|---|-----------|
| LENKA MARTIN – SPOT PRIZES                                      | \$ 720.33 |
| FREYBERG COMMUNITY POOL – KIDS TRIS                             | \$ 750.00 |
| CRANK IT – GIFT FOR ANDY AND LENKA MARTIN                       | \$ 300.00 |
| DAVE SCOTT – PLAZA VOUCHER FOR DEB SHEARD                       | \$ 200.00 |
| KELLY SPORTS – VOUCHERS FOR SCHOOLS – SPORTS EQUIPMENT          | \$ 750.00 |
| MTC CHEQUE ACCOUNT – REIMBURSE – WINE FOR FUNCTION FOR KIDS TRI | \$ 138.63 |
| BEFORE AND AFTER CATERING – FUNCTION – KIDS TRIS                | \$ 910.00 |

**MOVED** that the tabled accounts be approved for payment

Dave Scott / Barrie Eccles

**CARRIED**

### **Pending Payments**

Dave Scott Café Cuba meeting with coaches. Approx. \$40.

Secondary Schools Tri Champs, Taupo. Approx. 10 competitors @\$100 each. Letters to be written by **Dave Scott**.

### **General Business**

#### **1 Sunday 12 April Team Relay Challenge and SGM.**

- No entrants for this event so far.
- Dave propose that this be a free event if enter online prior to the event, \$30 if enrol on the day, cap at 50 teams.
- Dave and Barrie to be joint Race Directors. Same course layout / method as last Team Relay event.
- Murray Matthews not sure of availability on the day
- Gary leader to be back up if a vehicle required to tow trailer
- Still have enough spot prizes for the event

**MOVED** that this be a free event if enter online prior to the event, \$30 if enrol on the day, cap at 50 teams.

Dave Scott / Jenness Fulton

**CARRIED**

#### **2 SGM 12 April**

- SGM info has not been sent in time for the 12<sup>th</sup> April event.
- Decision to move SGM to 3 May. **Jenness Fulton** to send SGM information to members.

**MOVED** that the SGM be moved to 3 May 2015

Dave Scott / Jenness Fulton

**CARRIED**

#### **3 Reports on Previous Events**

- Barrie, Splash and Dash. 4 events, between 40 and 70 entrants over the 4 events. Lido helpful. Higgins contributed sweets.
- Andy, Kids Tri. Successful, good numbers, similar to last year. 50 volunteers.
- Secondary Schools Champs Taupo. General comment, poor attendance.
- Intermediate / Primary School event. Good attendance, 280 competitors.
- Whanau Triathlon. 650 entries. Sport Manawatu contracted to run the event on behalf of MidCentral DHB. MTC received \$3,000 to assist with STMS expertise and use of club equipment. Murray Matthews under extreme stress before and during event and will not be responsible for STMS for this event in future.<sup>1</sup> **Dave Scott** to provide feedback to

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<sup>1</sup> Amended from original minutes as per proposed amendment in next minutes

Sport Manawatu and discuss future options with them and report back to the committee.

#### 4 Saturday Training

- Dave Scott proposed training at the Lido every week rather than every second week. Will cost an extra \$800. Dave to talk with trainers to organise dates and availability. The information will be posted to Facebook and trainers will be given access to Google Calendar to update sessions. **Jeness Fulton** to organise.

**MOVED** that the Saturday morning coaching sessions at the Lido be every week rather than every second week at an extra cost of \$800.

Dave Scott / Barrie Eccles

**CARRIED**

#### 5 Barrie's Ideas

- AGM date same day as duathlon prize giving. Propose 4 Winter Duathlon series events, the 4<sup>th</sup> event being Club Champs. The best 3 events of the 4 count for points. The 5<sup>th</sup> event becomes Dads Day Duathlon, (Sunday 6 September 2015), AGM and prize giving.

#### 6 Transponders

- Better system for allocating transponders required. Handing out on the day takes a lot of time before the event; need to be rinsed after the event. Time consuming. Ideally issue a transponder to each member at the start of the season which becomes their number for the whole season. Saves time on the day. Will get people losing / forgetting the transponders. The Transponders cost \$AUD10 each and the straps cost \$NZD7 each. People to think about a solution and bring back to the next meeting.

#### 7 Inflatable Arch (\$5,000)

- NZCT have confirmed funding \$2k towards the arch.
- Waiting for ECCT application outcome (\$3k). Will hear this week.
- Malcolm Brown asking whether we should order the arch now, knowing we have \$2k already. Risk that the price will change from the quote if wait too long.

**MOVED** that the order to purchase the inflatable arch for \$5,000 be placed now.

Malcolm Brown / John Brenkley

**CARRIED**

#### 8 Winter Duathlon Series

- Advertising to go out now. **Jeness Fulton** will forward the poster to Campbell McNeill at Sport Manawatu.
- Malcolm Brown to be the Race Director for all events in the series.
- No sponsors for the series apart from Club Sponsors
- Dates for the series to be forwarded to Simon Brownie at Linton Camp by **Jeness Fulton**.
- Given military security issues at present, need to consider alternative venues if access to Linton Camp not possible. Manfield an option?

The meeting was declared closed at 9.30pm

Next meeting Monday 4 May 2015, PNCC Building, The Square, Palmerston North at 7pm

### **Action Points from Meeting**

**Dave Scott** to prepare a paper on this for the next meeting for consideration re generic funding methodology.

**Dave Scott** to write letters to competitors at Secondary Schools Tri Champs, Taupo re funding. Approx. 10 competitors @\$100 each.

**Jenness Fulton** to send SGM information to club members for 3 May 2015 SGM.

**Dave Scott** to provide feedback to Sport Manawatu on the Whanau Tri and discuss future options with them and report back to the committee.

**Jenness Fulton** to organise posting new information re Saturday Coaching sessions to Facebook and trainers will be given access to Google Calendar to update sessions.

**Jenness Fulton** will forward the Winter Series Duathlon poster to Campbell McNeill at Sport Manawatu.

**Jenness Fulton** will forward the dates for the Winter Duathlon Series to Simon Brownie at Linton Camp.