

**Manawatu Triathlon Club Committee Meeting Monday 26 February 2015 at 7.08pm**  
**Venue: Palmerston North City Council, Palmerston North**

**Present:** Dave Scott (President), Christene Brown (Treasurer), Gary Leader, Geoff Bendall, Wendy Brenkley, Murray Matthews, John Brenkley, Andy Martin, Barrie Eccles, Simon Brownie, Jenness Fulton (Skype)  
**Apologies:** Malcolm Brown, Christine Matthews (lateness)

**MOVED** that the apologies be accepted

Wendy Brenkley/John Brenkley  
**CARRIED**

**Minutes**

**MOVED** that the minutes of the last meeting, having been circulated, be taken as read.

Wendy Brenkley/John Brenkley  
**CARRIED**

**Matters Arising**

- Under Treasurer's report add "for collation" following easier for the Secretary
- Under Takapuna Camp - proof of attendance required to pay individuals – not production of receipts
- Under Team Relay - Motion that Team Relay in April be open to Individuals Geoff Bendall/Jenness Fulton.  
For 3, Against 6, Abstained 2. Lost

**MOVED** that the minutes of 24 November with the above amendments are a true and correct record

Dave Scott/ Barrie Eccles  
**CARRIED**

**Correspondence**

**2 February 2015-26 February 2015**

<b>Date</b>	<b>Type</b>	<b>From</b>	<b>Summary</b>
9.2.15	Email	Triathlon NZ	TRIBE newsletter
10.2.15	Email	NZDF	Payment advice
12.2.15	Email	Jo-Maitera Hall	Upcoming fundraisers
17.2.15	Email	Tamara Reed (F3 coaching)	Invitation to coaches meeting
23.2.15	Email	Trophie Specialists	Invoice for ladies' tri medals
24.2.15	Email	Whananui Multisport	Bridge to Bridge River Swim 2015 & kids' triathlon
24.2.15	Email	Campbell MacNeill (Sport Manawatu)	Governance Training Seminar invitation
26.2.15	Email	NZMG - Sport	M2C Multisport race 2015 postponement notice

**MOVED** that inwards correspondence be accepted

Jenness Fulton/ John Brenkley  
**CARRIED**

**Finance**

Financial report not due

**PASS FOR PAYMENT**

**COMMITTEE MEETING – THURSDAY, 26TH FEBRUARY, 2015.**

**CHEQUE ACCOUNT**

MURRAY MATTHEWS – DOOR REPAIRS – TRAILOR, PETROL, KEYS TO TRAILOR	\$ 356.41
C. BROWN – DRINKS, LADIES TRI SPOT PRIZES, CHOCOLATES, PETROL VOUCHERS – STEVE CRAFT (\$50.00) – REIMBURSEMENT SAUSAGES AND BEER, INK, DESTINATION MANAWATU – LED SCREEN – LADIES TRI	\$ 672.17
TROPHY SPECIALISTS – LADIES TRI MEDALS	\$ 132.25
TRANSFER TO KIDS ACCOUNT – PAID WRONG ACCOUNT	\$ 609.50
<b><u>KIDS ACCOUNT</u></b>	\$ 60.00
LENKA MARTIN – SWIMMING GOGGLES AND TAPE	\$ 742.00

DEB SHEARD – INK	\$ 161.30
MEDIAWORKS – ADVERTISING	\$ 688.85
DAVID MARTIN - \$150.00 TAKAPUNA SUPPORT	\$ 150.00
ADAM MARTIN - \$150.00 TAKAPUNA SUPPORT	\$ 150.00
JACK FINLAY - \$150.00 TAKAPUNA SUPPORT	\$ 150.00
JAIMEE LEADER - \$150.00 TAKAPUNA SUPPORT	\$ 150.00
ELIZABETH STANNARD - \$150.00 TAKAPUNA SUPPORT	\$ 150.00
DANA PURDIE - \$150.00 TAKAPUNA SUPPORT	\$ 150.00

**MOVED** that the tabled accounts be approved for payment

Christine Matthews/Simon Brownie

**CARRIED**

## General Business

### 1. Sunday 1 March Triathlon

- **Gary Leader** to provide vehicle to tow trailer
- **Barrie Eccles** Race Director – but will compete
- Gear pick up to commence after last cyclist leaves transition

### 2. Splash and Dash

- **Barrie Eccles** to get gear after Kids' Tri and clock and charge battery. Dave Scott to assist
- **Dave Scott** to collect money and names of entrants
- Pool booked

### 3. Secondary School Triathlon Champs Sunday 1 March

- To be pre-entered. Participant list to be received by Thursday. **Andy Martin** to send list to Jenness Fulton, Murray Matthews and Christene Brown. Estimated 15 entrants.
- Numbers and transponders to be distributed by Sport Manawatu.
- MTC and Secondary School to start together. Some participants will be competing in the MTC Champs and the Secondary School Champs

### 4. Ladies' Triathlon

- 181 entrants
- Good feedback received
- STMS went well
- Sponsors: TBI, Lynne Vautier and Crank It pleased

### 5. Whanau Triathlon 29 March

- STMS notes that greater cycle traffic density during this event and that traffic density increases during the day
- MEET trailer not available. Set up will need 2-3 people
- **Malcolm Brown** in charge – will request volunteers

### 6. Inflatable Finishing Banner

- \$2000 received from NZ Community Trust
- Have yet to hear back from ECCT application

### 7. Constitution

- If objective changed required to go through Inland Revenue
- Incorporated Society recommend seeking legal input. MTC will follow this advice.
- The Constitution is filed with the Companies Office – the Constitution can be changed by remits if Inland Revenue disapproves of the filed copy
- Acceptance of Final Draft of Constitution by Special General Meeting 12 April 2015
- Finalising procedure to be conducted by **Dave Scott and Christine Matthews**, and be checked by 2 lawyers including Massey University Sport lawyer

## 8. Grants

- **Dave Scott** sought opinion from Cotton Kelly on procedure for Grants – Dave Scott will email out to committee members

## 9. Survey

- Regarding the Kids' Triathlon, event participation and membership. Survey questions to be sent to committee via email by **Andy Martin**

## 10. Budget

- Discussion around level of funds to be held by MTC – what is the long term objective of holding the funds? And what do we do with them?
- Simon Brownie suggested Needs Analysis for MTC. **Barrie Eccles** to start inventory.
- Discussion around Grants and Sponsorship – MTC will continue to apply and hope the Club is successful
- Discussion around income. How much we need to be sustainable? Murray Matthews suggested event analysis
- Dave Scott suggested level of ongoing spending to be based on previous year's profits NOT income

## 11. Coaching

- Discussion around extending training year wide, with alternative days to Saturday morning
- **Dave Scott** to have meeting with coaches and feedback by email to committee
- Proposal to extend Triathlon training to full year based on success of sessions to date. To total \$7000 per annum for Triathlon Season

Dave Scott/Andy Martin

CARRIED

## 12. Funding Support for World Championships

- Deferred until next meeting when numbers will be known
- Discussion around which World Championships
- Proposed criteria: 2 years membership, and participation in at least 5 events either competing or volunteering or family input on their behalf in the past 12 months

Dave Scott/Geoff Bendall

CARRIED

- Remainder to be done at Committee meeting in April. Consideration given to those who meet criteria. Can decline. Further discussion at next meeting
- Murray Matthews outlined tax status. MTC has to pay Resident Withholding Tax if funds not spent within New Zealand

**Christine Matthews arrived at 8.15pm**

**Apologies from Simon Brownie having to leave meeting at 8.28 pm.**

## 13. National Secondary Schools 27 March

- Estimated costs \$500 - categories: Triathlon, Aquathlon, Open Water Swim, Duathlon, Team Event
- Criteria: 1 years membership and participation in 2 events<sup>1</sup>
- Proposal for MTC to provide \$100 towards race fees per person if criteria met (30 attended last year – uncertain how many MTC members)

Dave Scott/Barrie Eccles

9 for, 2 abstained CARRIED

- **Jenness Fulton** to advertise in newsletter with comment from **Dave Scott** including criteria

**14.** Christine Matthews spoke to Constitutional changes and that Incorporated Societies Act requires member to be 18 years to vote. Document to be circulated with amendments highlighted to committee following finalisation meeting

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<sup>1</sup> Add in "in the 12 months prior to the event"

- 15. Dave Scott** to follow up if all schools have been notified by Sport Manawatu regarding Secondary Schools Triathlon Champs 1 March
- 16.** Dave Scott spoke to Tri kit. Ultimo unable to grade colours as previously. Style discussed and ladies pants altered to plain black. Link to be sent for purchase – closes 5pm 1 March. Clothing for sizing will be available at the Club Champs
- 17.** T shirts to be distributed to members. Yellow MTC logo on grey

There being no further time for business the meeting was declared closed at 9.25pm.

Next meeting Monday 30 March 2015, PNCC Building, Square, Palmerston North at 7pm