

Manawatu Triathlon Club Committee Meeting Monday 20 October, 2014 at 7.05pm

Venue: Palmerston North City Council, Palmerston North

Present: Dave Scott (President), Christene Brown (Treasurer), Gary Leader, Geoff Bendall, Andy Martin, Malcolm Brown, Wendy Brenkley, Christine Matthews, Murray Matthews, John Brenkley, Barrie Eccles, Jenness Fulton (via Skype)

Apologies: Simon Brownie

MOVED that the apologies be accepted

Wendy Brenkley/John Brenkley

CARRIED

Minutes

MOVED that the minutes of the last meeting, having been circulated, be taken as read.

Wendy Brenkley/John Brenkley

CARRIED

Matters Arising

- amend minutes to read Andy Martin present
- #1. Should read Special General Meeting not AGM
- #7. Incentive to purchase 3 races with 4th race free
- Andy Martin submitted Cheryl Hirschberg for Sports Person of the Year Awards – is a finalist. Jaimee Leader and Elizabeth Stannard, nominated by others, also finalists
- #7. Awaiting bank to withdraw payment for swipe machine then will be forwarded. Jack McKenzie back up for collection if Dave Scott away when arrives

MOVED that the minutes of 6 October with the above amendments are a true and correct record

Dave Scott/Christine Matthews

CARRIED

Correspondence

4 October 2014-20 October 2014

Date	Type	From	Summary
6.10.14	Email	Brendon Lodge (Hawkes Bay Multisport club)	Labour weekend triathlon flyer
10.10.14	Email	James Hildreth (Whanganui Multisport club)	BBQ tonight
10.10.14	Email	TriNZ	CEO Challenge
13.10.14	Email	James Hildreth (Whanganui Multisport club)	Wednesday night coaching sessions starting for Whanganui club members
13.10.14	Letter	Jaimee Leader	Thank you letter
14.10.14	Email	Getnet	Transfer of domain name UDAI key
14.10.14	Email	Jill Roberts (NGTC Limited)	Murray Matthews and Murray Rassmussen TM certificates expire in December
14.10.14	Email	Discount domains	Emails regarding transfer of triclub.co.nz domain name and reservation of triclub.nz domain name
14.10.14	Email	Gloria Samuela	Asking if she can advertise her fundraiser for 'Ride to Conquer Cancer'
16.10.14	Email	TriNZ	Age group opportunities at Tri NZ (email was sent to all TriNZ members as part of their mailing list)
17.10.14	Email	Kate Moreland (Studio Rubix)	Asking if we will advertise their nutrition seminar on our Facebook or website
19.10.14	Email	Whanganui Multisport Club	Email to their members reminding them that subscriptions for new season are due
19.10.14	Facebook	Kate Moreland (Studio Rubix)	Posted an advertisement to her nutrition seminar on our Facebook page

- UDAI domain name reserved. Needs to be registered within 2 years

MOVED that inwards correspondence be accepted and outwards approved

Jenness Fulton/ Wendy Brenkley

CARRIED

Finance - Financial report not due until the end of the month.

General Business

1. **Constitution update** – Constitution update remains work in progress with Christine Matthews, Simon Brownie and John Brenkley
2. Moved that **Special General Meeting** be delayed until early 2015
Dave Scott / Wendy Brenkley
CARRIED
3. Motion proposed that committee members are exempt from **Membership Fees** 2014/15 season
Andy Martin / Geoff Bendall
5 for, 6 against, 1 abstention **NOT CARRIED**
4. **Committee Responsibilities/Job Descriptions**
 - **Jeness Fulton** Online registrations, correspondence, poster design
 - **Christine Matthews** Eventfinda website advertising
 - **Andy Martin** Sponsorship, Kids Tri's
 - **Barrie Eccles** trophies and series results
 - **John Brenkley** Calendars
 - **Wendy Brenkley** Minutes secretary
 - **Christene Brown** Treasurer
 - **Malcolm Brown** Ladies Triathlon, TBI Sponsorship
 - **Murray Matthews** Equipment, STMS, Trailer, Race results
 - **Simon Brownie** Venues
5. **TBI Sponsorship** contract changes made – sponsoring Team Relay, Ladies Triathlon and Duathlon Series
6. **Ladies Triathlon** 15 February 2015 Lido booked
7. **Club Captain** email to be sent requesting expressions of interest
8. **Advertising** permitted on website for any coaches assisting MTC – links currently available to Tammy Reid and Chris Sanson
9. Moved to implement **MTC Management Committee Code of Conduct** from 20 October 2014
Christine Matthews / Dave Scott
CARRIED
10. Proposed by Andy Martin that \$500 be funded to all athletes that attended World Triathlon Championships – not just the 3 athletes who received \$200 funding from MTC. NO seconder.
11. Andy Martin stated that he had prospective sponsorship for awards – to bring evidence of same to next meeting
12. Proposed that current Travel Fund be withdrawn until another alternative is available
Dave Scott / Andy Martin
CARRIED
13. Tags to be distributed to financial members at the training session being run at the Lido 15 November 2014
14. Proposed to fund Tammy Reid to complete Level 2 coaching \$400, Chris Sanson, Aimée Perrett and Sue McMaster to complete Level 1 coaching @ \$295 per person
Dave Scott / Andy Martin
CARRIED
15. **\$3000 Youth Equipment Pool** proposed
Dave Scott / Andy Martin
7 for, 4 against, 1 abstention **CARRIED**

16. Proposed **Technical fabric T shirts free with membership**. Size will need to be indicated on registration form. Sizing chart will need to be available online. Plan not to store large stocks but order as required. Approval will be needed on design - \$300 design fee
200 adult x \$17.50 = \$3500
100 child x \$12.00 = \$1200

Dave Scott / Andy Martin
8 for, 2 against, 2 abstained **CARRIED**

17. **Remainder of budget for discussion at next meeting**

18. Race membership to be proposed at 2015 AGM

19. **Proposed annual race fee for Triathlon series, Duathlon series and Splash & Dash** – excluding Team Relay & Women's Triathlon

- \$55 adult
- \$20 child
- \$110 family

Barrie Eccles / Malcolm Brown
CARRIED

- Dave Scott, Jenness & Aaron Fulton to get on website

20. Only 4 events for Summer Series points system. Discussion around 800m swim for MTC Champs. Proposed that revert to 400m swim for Champs

Dave Scott / Barrie Eccles
10 for, 2 against **CARRIED**

21. Moved that Murray Matthews renew STMS (design & draw up courses) ~ \$750 – needs to be renewed 2 yearly
- follow up Jo Speary, Murray Rasmussen, Wendy Brenkley to do TC (sets up course) ~\$350 when dates known

Barrie Eccles / Malcolm Brown
CARRIED

- Phil Pirie available as back up

22. **Honararium for Equipment/Timing Officer** approved in Principle but no further discussion meantime

23. **Honararia** to be paid in full as per IRD web page

Dave Scott / Barrie Eccles
CARRIED

24. Table at Sports Awards \$80 per person. Moved that Gary Leader & Andy Martin attend, with Jaimee Leader & Cheryl Hirschberg paid if not entry not covered as finalist

Dave Scott / Andy Martin
11 for, 1 abstention **CARRIED**

25. Proposed that MTC give **free membership to Honorary members**¹ for a period of one year as a thank you for their assistance: Deb Sheard, Lenka Martin, Sally & Murray Rasmussen, Jo Speary, Jack McKenzie, Brian & Diane Gemmell & Richard Day (with those who have already paid being reimbursed)

Dave Scott / Andy Martin
10 for, 2 against **CARRIED**

¹ Correct name of 'Honorary members' to 'Super volunteers'

- 26. Corporate Triathlon Day** progressing well with Dave Scott and Campbell McNeill, Sport Manawatu. Any one entering prior to 10 November will receive a free 'taster' Tri on 16 November, doing the short course & starting at the back, no timing will be offered & MTC registration will not be required (a separate table will be available for notification that attending & out on the course). Sport Manawatu is paying the CEO Challenge coaches as part of the promotion of the Sovereign Series. A promotional tent will be available to advertise MTC at this event.
- 27. Ladies Triathlon** Malcolm Brown Race Director, to follow up Murray Rasmussen as 2IC
- 28. To trial Lynne Vautier's inflatable finishing chute 16 November** – if successful MTC to consider purchase of same
- 29. MTC member invitation only for first time Triathlete to compete free at any of the Race Series** (excludes Ladies Triathlon & Team Triathlon)
- 30. Proposed Team Relay Challenge** to be minimum of 2 members per team – no single person entries
 Dave Scott / Malcolm Brown
 10 for, 1 against, 1 abstained **CARRIED**
- 31. Proposed Team Relay Challenge** be \$30 per team, \$15 per school team
 Dave Scott / Malcolm Brown
CARRIED
- 32. Proposed Dave Scott** be reimbursed for the purchase of Jake Jackson-Grammar's shoes \$250
 Dave Scott / Malcolm Brown
 4 for, 2 against, 6 abstained **CARRIED**
- 33. Team Triathlon late entry fee** \$10 as from Thursday 4th December²
- 34. Kids Triathlon Budget** to be circulated – please notify approval or not by reply all

There being no further time for business the meeting was declared closed at 10.00.

Next meeting Monday 24 November 2014, PNCC Building, Square, Palmerston North at 7pm

² Team Triathlon late entry fee from Monday 1st December not Thursday 4th December