

## Manawatu Triathlon Club Committee Meeting Monday 20 July 2015 at 7.05pm

Venue: Palmerston North City Council, Palmerston North

**Present:** Dave Scott (President), Christene Brown (Treasurer), Gary Leader, Geoff Bendall, Murray Matthews, John Brenkley, Wendy Brenkley, Jenness Fulton, Christine Matthews, Malcolm Brown, Andy Martin, Barrie Eccles

**Apologies:** Simon Brownie

**MOVED** that the apologies be accepted

Wendy Brenkley/John Brenkley  
**CARRIED**

### Minutes

**MOVED** that the minutes of the last meeting, having been circulated, be taken as read.

Dave Scott/Geoff Bendall  
**CARRIED**

### Matters Arising

- All motions to be recorded even if not seconded

### Action Points

- Term deposit reinvested at 4.40% for 1 year on 12 May 2015
- Constitution discussion under General Business
- Other action points work in progress

**MOVED** that the minutes of 8 June with the above amendments are a true and correct record

Dave Scott/ Barrie Eccles  
**CARRIED**

### Correspondence

9 June 2015 - 20 July 2015

Inwards	Type	From	Summary
9.6.15	Email	Dana Purdy	Thank you letter
10.6.15	Email	Dineth Rajapakse	Thank you letter
10.6.15	Email	Ella Brogan (Ironman)	Launching the Ironman Triclub program
14.6.15	Email	William Leong	Thank you letter
14.6.15	Email	Christina Leong	Thank you letter
15.6.15	Email	Amie Simpson (Whanganui Multisport)	Notice of Multisport AGM July 14
15.6.15	Email	Campbell MacNeill (Sport Manawatu)	Support plans
15.6.15	Email	Sue McMaster	Coaching invoice
17.6.15	Email	Campbell MacNeill (Sport Manawatu)	Community Accounting workshops
18.6.15	Email	Julie Ireland (PNCC)	Thank you to Murray for completing survey
23.6.15	Email	Tri NZ Technical & Inclusion	Tenders open for 2016 secondary, cross triathlon and long distance champs
25.6.15	Email	Chris Foggin (cycling NZ)	Link to Radio NZ audio clip "Has competition in secondary school sport gone too far"
27.6.15	Email	Belal Hassan	Enquiring if international athletes can be accepted into team
7.7.15	Email	Campbell MacNeill (Sport Manawatu)	2015 Grassroots Sports Awards nominations open
9.7.15	Email	Tamara Reed (F3 coaching)	Coaching invoice
10.7.15	Email	Campbell MacNeill (Sport Manawatu)	Asking for feedback on a variety of questions related to Campbell's new role at Sport Manawatu
12.7.15	Email	Sue McMaster	Coaching invoice
12.7.15	Email	Manawatu Striders	Reminder of their next event
16.7.15	Email	Active activities New Zealand	Email from some website saying they have listed our club as being in Balclutha
Outwards	Type	To	Summary
6.7.15	Card	Christene Brown	Get well card
6.7.15	Card	Club Member	Get well card

- Campbell McNeill has a more senior position at Sport Manawatu. Successful applicant for his previous position not yet known

**MOVED** that inwards correspondence be accepted and outwards approved

Jenness Fulton /John Brenkley  
**CARRIED**

### Finance

Financial report not available as not yet end of month.

### Pass for payment

C. BROWN – STATIONERY, WOF TRAILOR	\$ 45.00
S. MCMASTER – COACHING – SATURDAY	\$ 120.00
K. CARTER – COACHING – SATURDAY	\$ 80.00
LIDO AQUATIC POOL – HIRAGE – SATURDAY TRAINING	\$ 400.00
C. SANSON – COACHING – SATURDAY	\$ 390.00
D. SCOTT – CITY FITNESS HIRAGE	\$ 805.00
T & S REED – F3 COACHING – SATURDAY TRAINING	\$ 160.00
PRICE HORGAN, ACCOUNTANTS – ACCOUNTANCY WORK	\$1,150.00
WENDY BRENKLEY – FLOWERS AND CARDS FOR CLUB MEMBERS	\$ 61.79

**MOVED** tabled accounts be passed for payment

Christene Brown / Dave Scott  
**CARRIED**

### General Business

#### 1. Minutes

- Following discussion minutes to be placed on website for public viewing – not restricted to membership

#### 2. MTC membership year

- Proposed that membership year be 1 November to 31 October commencing 2015 if approved at AGM  
Dave Scott/Gary Leader  
**CARRIED/1 abstention**

#### 3. Notified of injured MTC member

- Wendy to send get well card

#### 4. Grassroots nomination

- No discussion about who will follow up or closing date

#### 5. Duathlon 2 August

- Race directors Barrie Eccles and Dave Scott who will compete
- Gary Leader to organise vehicle to tow trailer. Will be compensated with petrol vouchers
- Check with Simon Brownie that event dates correlate
- Andy Martin to follow up Brian Gemmell regarding marshalling

#### 6. Change of AGM date

- From 6 September to 30 August. Jenness Fulton to notify membership asap and change date on website

#### 7. Constitution

- Changes discussed - delete section 5, quorum numbers for AGM, composition of management committees, inclusion of Vice President and awarding of honorary membership. Dave Scott and Christine Matthews to make changes and circulate to committee prior to distribution to membership

## 8. Draft event programme

- Concern expressed regarding Ladies Triathlon date at end of school holidays – 14 February alternate date
- Second relay may clash with Whanau Triathlon date – will be deleted if clash confirmed

## 9. Coaching

- Due to family circumstances Tammy Reed unable to continue. Chris Sanson to assume coaching role – will send new timetable
- Tammy Reed investigating programme for 12-15 year olds in November and February-March 2016 involving series against Wellington, Napier, Manawatu and Taupo for this age group

10. Dave Scott announced training programme being considered for women prior to Ladies Triathlon

## 11. Reciprocal arrangements with other Triathlon Clubs

- MTC members' rates extended to Wanganui and vice versa.
- Dave Scott to investigate this arrangement with other Triathlon Clubs

## 12. Membership and entry payments

- Discussion around online payment methods – would need close off date prior to event to allow collation
- Further discussion of annual membership and entry fee and allocation of transponder for year – investigation of how would be managed yet to be determined

## 13. Trophies

- Barrie Eccles to bring recommendations for awards to next meeting

## 14. Honorary membership

- recipients to be decided at next meeting

There being no further time for business the meeting was declared closed at 9.10pm

Next meeting Monday 17 August 2015, PNCC Building, Square, Palmerston North at 7pm

	To be Actioned	
20/7	Dave Scott & Christine Matthews	Constitutional Changes
20/7	Dave Scott	Training programme for Ladies Triathlon
20/7	Tammy Reed	12-15 year old Triathlon series
20/7	Barie Eccles	Trophy recommendations
20/7	Dave Scott	Honorary membership recipients - if approved at AGM
	Dave Scott	Generic funding methodology - carried over from previous meeting
	Dave Scott	Follow up Whanau Tri proposal with Sport Manawatu
	Dave Scott	Determine best date for Secondary Schools event with Sport Manawatu
	Jenness Fulton	Coach access to google calendar & update coaching on website
	Dave Scott	Legal opinion re Conflict of Interest procedures in MTC committee meetings
	Christene Brown	Invest MTC Kids Account money for 6 months
	Dave Scott	Review correspondence procedures
	Barrie Eccles, Dave Scott	Draft 2016 Events Calendar
	DS, MM, MB, BE, SB	Events working party – spreading the load.
	Murray Matthews	Investigate gazebo purchases
	Murray Matthews, Dave Scott	IT timing options
	Dave Scott	Discuss reciprocal arrangements with Wellington and Hawkes Bay
	Dave Scott	Website access
	Simon Brownie	Organise a venue for the AGM