

**Manawatu Triathlon Club Committee Meeting Monday 17 August at 7 pm**  
**MINUTES – MTC Committee Meeting**  
**Venue – Dave Scott’s house – Russell Street.**

**Present** – Dave Scott (President), Barrie Eccles, Murray Matthews, Christine Matthews, Andy Martin, Garry Leader, Geoff Bendall.

**Apologies** – Simon Brownie, Wendy Brenkley, John Brenkley, Jenness Fulton  
Not present but on Skype – Christene & Malcolm Brown

Moved apologies be accepted

Dave Scott/Barrie Eccles  
**CARRIED**

**Minutes**

Moved that the minutes of the last meeting be taken as read, and are a true and correct record.

Dave Scott/Geoff Bendall  
**CARRIED**

**Matters Arising –**

- Discussed nominations for grass roots – none submitted this year
- All approved minutes now on web. Thanks Jenness

**Financial Report**

Financial report to 31<sup>st</sup> July tabled (as emailed to committee).

Balance as at 31 July 2015

Cheque	\$18,609.91
Sponsorship	\$134.36
Tri UDC account	\$64959.48
Kids account	\$17189.95
Term Deposit	\$21627.86
Total	\$122,387.02

Moved that the Financial report be accepted

Christene Brown/Dave Scott  
**CARRIED**

**PASS FOR PAYMENT**

**COMMITTEE MEETING – MONDAY, 17TH AUGUST, 2015.**

LIDO AQUATIC CENTRE – POOL HIRAGE – SATURDAY TRAINING \$ 400.00

C. BROWN – SPOT PRIZES, CHOCOLATES, STATIONERY \$ 163.42

C. MATTHEWS – STATIONERY \$ 77.42

ODYSSEY T SHIRTS – MEMBERS \$2,530.00

D. SCOTT – CITY FITNESS – HIRAGE – TRAINING \$ 575.00

Moved that the tabled accounts (read by Christene over Skype) be approved for payment.

Dave Scott/ Barrie Eccles  
**CARRIED**

## General Business

### 1) Event organization for 30th August

- A. **Prize giving** before event 8:45 to 9:15. Give out series mugs then Duathlon champ trophies etc. Dave & Barrie to have organized.
- B. Start race as soon after as possible. Try to finish race by 10.45 and aim to start ATM promptly at 11 am. Events as per normal except for one group doing swim first. Murray to start main group with walkie talkie to inside pool. Malcolm to start that group. Lanes etc to be organized by Barrie. Murray to talk to anyone who may be late finishing.
- C. **Race directors** Dave and Barrie
- D. Discussed **changes** suggested by Barrie (in posted email) but decided to not implement any of the changes suggested and keep as done before.
- E. **AGENDA for AGM meeting (held in gymnasium)**
  - Food available first (see below for organization) – soup; cake; juice; coffee; tea.
  - Last AGM minutes (Approved; matters arising)
  - Treasurers report
  - Presidents report
  - Auditor approved etc
  - Constitution
    - Matters arising from suggested changes.
    - Vote on whole change yes/no. If this fails to get a 2/3 majority then we will hand out ballot papers. For people to vote on each clause change (Christine Matthews to organize form). Results will be announced later.
  - Nomination of officers (Ballot papers to be ready – organized by Barrie)
  - Appointment of auditors
  - Setting of subs (see below)
  - General Business
    - Honorary members
    - Membership year
  - After concluded - meeting of new committee to set first meeting date (and maybe to cover some initial business).

2) Recommendation to the AGM that the membership fees for 2015/2016 be the same. Set at \$25 adults; \$20 juniors; \$50 family

Moved Dave Scott/Geoff Bendall  
Carried

### 3) Refreshments on day (Sunday 30<sup>th</sup>) to be organized

- Soups/urn/subway cups urn Christene Brown to organize and bring
- Bread sticks Christine Matthews
- Tea coffee sugar milk cups for soup - Dave Scott to organize
- Cakes - Andy Martin to get
- Juice (apple orange) - Barrie Eccles to organize
- Bananas and oranges for race Dave Scott to organize
- Spot prizes Christene Brown to organize
- Bring sound system inside Murray to organize
- White board Christene to organize

NB Christene and Malcolm finished their Skype connection at this point (8:30pm)

### To be raised / moved at the AGM (by Dave)

- 1) to recommend the Membership year be changed to finish on 31st October for this year. And the next membership year to be from 1 November 2015 to 31 December 2016.
- 2) Suggestions from the MTC committee for honorary members for the next membership year - Deb Shepard; Lenka Martin; Richard Day; Jo Speary; Roger Bould; Brian Gemmell; Dianne Gemmell; Chris Gemmell; Murray Rasmussen; John Brenkley.
- 3) There are no recommendations for life membership this year

Moved the above three items - Dave Scott/Geoff Bendall  
Carried

### Other business

- 1) Junior trophies. After discussion the following was decided

- A) Junior most improved - Jessie Coxon:
- B) Most outstanding Junior – Jaimee Leader

Note - the need to prepare some criteria for the these two trophies for the future.  
(Barrie to draft)

- 2) Criteria for Funding (eg to World events etc.). Need to ensure this is available clearly on the web site so everyone can see this. At present only in committee minutes. Dave & Barrie to come up with wording to get it put up on web site.

### 3) Correspondence

#### Inward

22.7.15	Email	Discount domains	Domain name needs to be renewed
22.7.15	Email	Elizabeth Stannard	Enquiring if there are any travel grants she can apply for to go to worlds
6.8.15	Email	Black Sands Triathlon	Asking about our club uniforms as they are thinking of getting some through same company
14.8.15	Email	Holly MacPherson	Asking for an invoice for bringing school students to our event
17.8.15	Card	Tori Bendall	Thank you re grant for travelling and attending National Secondary Triathlon

#### Outward

22.7.15	Card	Club member	Get well card
22.7.15	Email	Elizabeth Stannard	Reply regarding enquiry
6.8.15	Email	Black Sands Triathlon	Reply regarding enquiry

### Matters arising from correspondence

- Dave to check on the reply to Elizabeth
- Dave to check with Jenness about the domain name

Correspondence accepted Moved Dave Scott/Christine Matthews  
Carried

- 4) Discussion to extend the current spin classes to end of October. Kylie M is willing to run these classes. This will cost approx. \$1300 over the two months.

Moved to extend the classes - Dave Scott/Andy Martin  
Carried

5) Note that there is an event being run at Taupo (18-20 Dec) for junior triathletes. Four events during the three days. For us to encourage our members to attend.

6) Discussion around the need to advertise the AGM and to encourage people to stand for the committee as well as outlining some of the potential positions and “experience” we need on the committee – e.g. secretary; equipment; timing; web; kids tri; results; treasurer; etc. Note that not all on the current committee are sure of whether they are standing or not therefore we need to let members know that we may well be looking for some people to full these roles.

### Meeting finished – 9:30 pm

Thanks to Dave for providing drinks (hot and cold) and nibbles!

#### Tasks

<b>Who</b>	<b>To Organise</b>
Barrie	Organise mugs and trophies for prize giving (certificates?)
Murray	Talk to any “slow” runners doing the long course about early course closure.
Christine M	Organise forms for a potential vote on constitution
Barrie	Organize potential ballot papers for elections of any officers or committee
Christene B	Soup/Urn/subway cups
Christine M	Bread sticks
Andy	Cakes
Dave	Tea/coffee/sugar milk etc
Barrie	Juice
Dave	Bananas/oranges for race
Christene B	Spot prizes for race
Barrie/Dave	Criteria for grants to be clearly outlined for web site
Dave	Check on replies to emails (Elizabeth & Domain name)
Barrie	Prepare criteria for the two junior trophies for committee to consider
Barrie/Dave	Prepare a report to go out encouraging people to come to our AGM and to stand for the committee. As well advertising the event and agenda for the meeting part etc.