



**Minutes of Committee Meeting
Held on Monday 13th November 20 17 at 7pm
Venue 170 Russell St, Palm Nth**

PRESENT – Dave Scott (President), Barrie Eccles (Treasurer), Glenys Taylor (Secretary). Tammy Reed, Andy Martin, Murray Rasmussen, Katherine Pardey, Richard Day & Geoff Bendall

APOLOGIES – Richard Coxon. Andy Martin (Lateness)

MINUTES

Moved that the Minutes of the last meeting be taken as read, and are a true and correct record.

Dave Scott/Barrie Eccles

CARRIED

MATTERS ARISING FROM THE MINUTES

- Honorariums should have been discussed at AGM but weren't so will have to stand for the ensuing year.

CORRESPONDENCE

INWARDS (as per schedule circulated)

Liz Findlay re Oceania event – It doesn't fall within set criteria so the answer is no. Grants criteria is on website for all to see.

Items are to be highlighted that need to be discussed and any items that committee want to know about they are to contact Glenys for a copy. Otherwise items that are of general interest to the membership will be sent out on a weekly basis in the form of a newsletter and matters relating to committee will be sent direct. Post Office box is being cleared by Barrie so items that have been received haven't been listed this time but will be in future.

Moved that all Inwards Correspondence be accepted and outwards approved.

Dave Scott/Richard Day

FINANCIAL REPORT

Financial Report has been emailed to Committee. (Attached)

- Discussion around Tri NZ fee that may need to be paid in the future. Will wait to hear from them.
- Term deposits are to be rolled over as Barrie sees fit.
- Membership tags are of use at the Linton event and will be redone this year in yellow. Discussion around one for family or whether everyone to have one. Decided that all members should have their own as will also help if they bring tags to registration desk. Some members will be renumbered. Will be available for first event at Linton to collect.

Moved that the race fees are to stay the same as this year.

Barrie Eccles/Murray Rasmussen

Moved that the finance report be accepted including the payment of accounts and budget approved.

Barrie Eccles/Geoff Bendall

CARRIED

EVENTS

First event is to be at Linton on Sunday 14th January. Tammy will have approx. 30 kids on a training camp who will want to do 3:9:3 with swim first. Will be penguin start. Need to check with Awa to see that the events for Linton have all been booked in.

Events 2, 3, and 4 will be at Makino.

Race rules and champs discussed and if Barrie is happy to continue doing the points calculation it will continue. Also need to encourage people to do longer distances. Barry to look again at the numbers in each category and adjust where needed before putting rules online.

KIDS TRI ACADEMY

- Kiwisport Small Fund application for Term 1 2018 is for \$3,000 and closes on 17th November. Large fund application will be made next year. The application covers coaching costs, portable transition racks, rental of bike trailer from NgaTawa School, speaker for music whilst training, Go Kart club facility hire, Marquee and First-aid requirements. The total cost of all items is \$13,000
- Incidents have occurred over the last few sessions at Go Kart club and a new safety briefing will be implemented. Alternative venues including Manfield will be investigated.
- Club already has a large marquee but a small one will be advantageous.
- Richard Day raised point that he was uncomfortable with Tammy being on committee. Tammy responded that she is happy to not be on committee. No feedback has been received by other members about the situation. Conflict of interest is always stated and anyone with a conflict of interest is always asked to state that when voting on a motion. Discussion around administration factor of Tri Academy and whether or not it could be self-funding.
- A letter of support from the club will be sent with the application.
- If there is a shortfall between what is granted and what is required then the items not funded will be dropped. Grants for the balance of the amount will be made to Pelorous and other grant providers.

Moved that an application for a \$3000 grant from Kiwisport Small fund be made.

Dave Scott/ Murray Rasmussen

Abstain Tammy Reed, Richard Day **CARRIED**

ROLES

- A couple of people indicated at the AGM that they would be interested in the social media aspect of secretarial role. They haven't made contact so will contact them to see if still keen.
- Timing is an issue. Splits are not working all the time and although it appears more frequently on some people it is not thought to be a problem with the individual tags, more to do with how the hardware is setup. Tuning of the mats and antennas could be matters that effect the results.
- Need to find out which other clubs are using this system in NZ and talk to them about how they use it/setup etc. If we can't find anyone in NZ then next port of call is the manufacturer in Perth.
- A recommendation of selling the whole system and starting from scratch had been considered several years ago.

Andy Martin arrived 8.40pm

- Once problems are sorted out then other committee members and club members are to be trained how to use the system so that there is always a back-up person. This could be a junior.
- Future Champions had made a request to use our timing equipment but this had been declined primarily because of the issue of people resources.
- Set up of course – laying out of cones and signs needs to be a separate person. Murray Rasmussen happy to take this on.

- At present point the gear is taken from large trailer and put in to Dave's van for layout. This needs to be the small trailer which is currently stored at Andy's and used for the kids' tri.
- Small trailer needs a WOF. Andy to organise then take to Linton.
- Tammy and Katherine to assist Murray with setup on 14th January.
- Request to be made via newsletter week before to find helpers for setup etc.

I TRIED THE TRI

- Online entries are now open.
- \$4000 extra sponsorship means that everyone will get a T-shirt. T shirts are being produced now so will need to be paid for when finished.
- Jen is compiling a flier but is an ongoing issue with getting changes made in a timely manner. Andy to send file to Barry to see what can be done.
- Most of the marketing is done online. Tia is continuing with Facebook.
- Signs will go up at Lido, Freyberg, Crank –it after Christmas.
- Certificates are done.
- Freyberg pool is ready to be used. New trees may be an issue.

GENERAL BUSINESS

- NZ Duathlon champs idea has been talked about with Tri NZ and booking has been pencilled in with Manfield for 10th June. Geoff suggested that this is a pointless exercise due to the lack of numbers at previous events held around the country. Consider holding an interclub event with other local clubs in conjunction with our event at Linton
- Incorporated societies have been updated by Barrie along with filing of financial reports.

Meeting closed 9.15pm

Next Meeting: Monday 11th December

President: D Scott *Date*