

Manawatu Triathlon Club Committee Meeting: Tuesday 10 January at 7.00pm
MINUTES – MTC Committee Meeting
Venue – Dave Scott’s house – Russell Street.

PRESENT – Dave Scott (President), Barrie Eccles (Treasurer), Andy Martin, Richard Coxon (Vice-President), Murray Rasmussen, Kevin Nicholson & Glenys Taylor.

APOLOGIES – Geoff Bendall, Ashley Phillips, Awa Melbourne, Tammy Reed, Clare Hopkins & Leteia Cornwall (Secretary).

MINUTES

Moved that the Minutes of the last meeting be taken as read, and are a true and correct record.

Dave Scott/Barrie Eccles

CARRIED

MATTERS ARISING FROM THE MINUTES

- Dave has spoken with Chris – down to one Coach on Saturday mornings, cutting the swim session to one hour only and then either a run/bike afterwards informally.
- Discussion around the negotiation process that occurred after the last meeting and in making access to the Youth Development Programme free for all child Club Members.

CORRESPONDENCE

INWARDS

2.12.2016	Email	Barrie Eccles	Finance Report and Suggestion for Feilding
4.12.2016	Email	Megan Brunel	Advertising Triathlon Event in the Philippines (Nov 2017)
4.12.2016	Email	Chris Sanson	2x Invoices & Training Update
5.12.2016	Email	Tom Hug	Application to work as a student in NZ
29.11.2016 - 6.12.2016	Email	Karen Williamson	Ice Breaker Aquatics Sponsorship of I Tri'd the Tri Series advertisement
7.12.2016	Email	Tammy Reed	MTC Flyer & Registration Form
7.12.2016	Email	Tammy Reed	Junior email address (@outlook)
8.12.2016	Email	Brad Cassidy	Sport Contacts Database
9.12.2016	Email	Whanganui Multisport	Whanganui Multisport Club New Developments
13.12.2016	Email	Ella Brogan	2016 IronMan 70.3 Taupo – Ironman TriClub Podium
13.12.2016	Facebook Messenger	Zoe Taylor (Whanau Tri)	Enquiry in regards to engaging the Whanau Tri Programme with the Manawatu Tri Club
14.12.2016	Facebook Messenger	Chris Sanson	Feedback from Members etc
14.12.2016	Email	Cheryl Hirschberg	Athlete Travel Grant enquiry
14.12.2016	Email	Tammy Reed	Notification of session dates/times for Junior Training programme
15.12.2016	Email	Aimee Perrett	Request to advertise F3 Newbies Flyer + video 2017
19.11.2016	Email	Zac Topping	Central Energy Trust Manawatu Sports Awards
19.11.2016	Email	Barrie Eccles	Update about Awa Melbourne
21.12.2016	Email	Adriana Woloschuk	Club enquiry
22.12.2013	Email	Zach Robert	Club enquiry
22.12.2016	Email	Manawatu District Council	CAR Application for Feilding Tri Series Event has been approved
23.12.2016	Email	Anna Russell	Merry Christmas and Thank You
29.12.2016	Email	Shane Parlato	Membership enquiry
3.1.2017	Email	Triathlon NZ	#TRIBEPROUD Newsletter
3.1.2017	Email	Chris Sanson	Invoice re Sat morning training
4.1.2017	Email	Shelly Deegan	Appreciation of membership structure

OUTWARDS

8.12.2016	Email	All Tri Club contact database	Manawatu Tri Club Tri-Junior, Tri-Youth & Tri Academy Squads
8.12.2016	Email	All Kids Tri database	Information regarding Ice Breaker Aquatic Swim Club

13.12.2016	Email	Current Members & Kids Tri list	Request from overseas student
19.12.2016	Email	All Tri Club contact database	F3 Newbies Programme 2017
29.12.2016	Email	Dave Scott, Andy Martin, Jenness Fulton & Barrie Eccles	Current number of registrations for Kids Tri Series and Members/Non-Members lists requests

MATTERS ARISING FROM CORRESPONDENCE

- Discussions have been had with Sport Manawatu and the upcoming Whanau Tri. It was proposed that the Manawatu Tri Club 'runs' this event as a fundraising event for the Club. Follow-up from Sport Manawatu is the next step.

Moved that all Inwards Correspondence be accepted and Outwards Approved.

Dave Scott/Barrie Eccles

CARRIED

FINANCIAL REPORT

Financial Report as at 10 January 2017 tabled below (as emailed to Committee).

Balance Summary of Accounts:

ASB Cheque Account	\$ 4,725.78
ASB Oncall Account	\$ 4,454.91
ASB Term Deposit (*6)	\$ <u>91,495.80</u>
Total Bank Balances as at 10/01/2017:	\$ <u>100,676.49</u>

<u>Accounts for approval Meeting 27/10th January 2017</u>	Amount	Date Pd	Paid
Love My Sport November Swim Training	\$320.00	10/12/16	y
Lido Lane Hire November	\$400.00	10/12/16	y
Xero 10 Nov to 9 Dec 2016	\$47.44	20/12/16	y
Easi-stor Self Storage (30/12/16)	\$95.00	28/12/16	y
Chris Sanson (previously approved but only just paid) Level 2 Coaching *2	\$500.00	2/01/17	y
Brian Law & Associates account for help preparing accounts for annual bud	\$1,299.50	2/01/17	y
Love My Sport December Swim Training	\$180.00		
B Eccles Printer Ink cartridges (half share cost)	\$53.53		
Lenka Martin misc for Kids Tri (sun block, chocs, lollies)	\$111.97		
Richard Coxon gift for Award Melbourne	\$100.00		
TOTAL	\$3,107.44		

Points to Note:

- Very little action financially this month to report.
- All Kids Tri Sponsors have been invoiced.

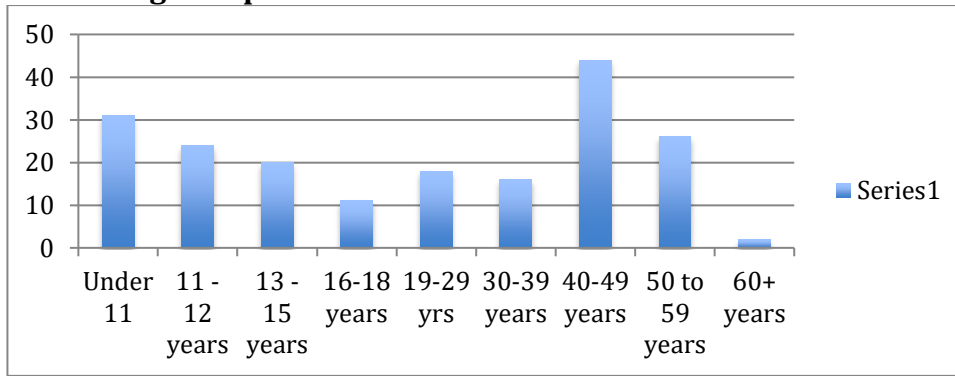
Current membership at 9/01/2017:

Committee	13
Honorary	4
Life Members	5
Paid members (2016-17)	172
TOTAL	194 (Note this includes 61 people who were not members previously)

Adult Members – 75; Youth – 42; Family Members – 75 (from 17 families).

- 33 Season Pass Members from 2015/16 still to rejoin.
- 123 Club Members from 2015/16 still to rejoin.
- Gender split – 96 Female, 101 Male.

Present Age Graph:



Moved that the tabled accounts be approved for payment.

Barrie Eccles/Glenys Taylor

CARRIED

GENERAL BUSINESS

1) Makino Event:

- Already received offers of help from volunteers.
- Registration will run from 8am through to the beginning of the Short Course.
- The Club has 40 'Fluro' vests for Marshalling.
- Big trailer to come into town and then load what's needed into the smaller trailer/Dave's van.
- Transition will be pre-done the day before on the Makino site.
- Mail drop has been completed.
- The flyer also included an offer for a free entry.
- Noted that there are two Churches on route.
- Timing and putting out other gear will need to be started from 7am.
- BBQ's are free to use.
- There has been some great interest from THOTU to participate and help Marshall as well.
- Race Director: Dave Scott.
- No computer signing in for registration – "sign in, collect and go."
- Penguin start for the swim – Long and Medium Triathletes to start first and then all the Duathletes after that.
- Will be of interest to see what the feedback is in regards to the Short Course event starting later – and a chance for parents doing the Long or Medium Course to then do the Short Course afterwards with their children.
- The February event will also be the Secondary Schools event as well.
- Discussion around offering and Under 14 group as well (doing the Medium Course).

2) I Tri'd the Tri:

- All sponsors have been followed up with.
- It's more likely that the majority of registrations will come in once school starts back.
- Most of the volunteers are people that have helped in the past.
- Facebook has been used a lot more to help promote these events.
- The sign is still not up in the Lido yet.
- Average numbers each event is approximately 650 kids.
- Sport Manawatu are also going to help push these events through their connections with the schools – in particular target the schools that have been less represented overall.
- Suggested that in time to come, the idea of having a Club Representative/Coach visiting schools for further promotion.

3) General Business:

DASH 'N SPLASH SERIES:

- Four Tuesdays starting after the Super Seven's series.

- Request for others to help run event, so as to share the options for others to participate as well.

SERIES RULES:

- This season the series will be eight events overall and not split between Summer/Winter Series.
- Triathlon and Duathlon options available at all events.
- Best four races qualify for points.
- Discussion around awarding 'credit' points to anyone who Marshalls an event.

WEETBIX TRI:

- Tuesday 21st March.
- Normally organised through Sport Manawatu, with the Tri Club being asked to help (and the Club gets paid per Marshall).

CLUB DOCUMENTS:

- Recent Vulnerable Children's Workshop has been held – Tammy and Will attended.
- Discussion around a recent survey highlighting a number of documents ideally needed.
- Proposed to have a formal record of all necessary policies and procedures.
- A lot of historical documentation is held in storage and electronically.
- Agreed to review all relevant governance documents.
- TriNZ have a number of support policies to refer to.
- Code of Conduct etc need to be stored altogether electronically.
- Suggested for a sub-committee to find as much information/documents and then discuss, review, adopt (after presenting updated documents at a Committee Meeting) and then filed.

Meeting finished – 8.56pm

Thanks to Dave for providing drinks and nibbles 😊

TASKS:

Who:	To Organise:	Done:
Dave	Get sausages for Feilding event	
Dave	To organise Volunteers for Feilding events	
Dave	To talk to Chris Sanson further in regards to Saturday morning trainings.	DONE
Dave	Check if Murray is still 'current' with STMS	
Dave	To follow-up with Chris Sanson in regards to Tracy's Coaching Application	DONE
Dave & Barrie	Finalise course logistics for Feilding events (BBQ afterwards?)	DONE
Dave & Kevin	To organise a formal invite for Te Hā o te Uru members to the Club's next event	DONE
Dave & Kevin	To re-approach Sport Manawatu in regards to consultation and the running of the Youth Training Programme	DONE
Dave & Tammy	Organise the Club logo for the Tineli Tri Suits for youth	
Andy, Tammy & Richard	To follow-up with Ohakea and keep 'live' for the future – and canvas further 'options'	
Awa, Richard & Murray	To review Race Director Checklist/Policy	
Murray	Organise for Kids Tri/Clubs signs to be put up at the Lido	
Andy	To contact Freedom Print re Kids Tri Sponsorship	DONE
Andy	To contact Brian Gemmell in regards to the next event	
Tia	Promote upcoming event further and push Membership again	DONE
Tia	To keep an 'Interest Register' as requested from Auditor	

Next Meeting: Monday 30 January 2017 – 7.00pm (Dave Scott's house)

President: D Scott

Date