

**Manawatu Triathlon Club Committee Meeting: Sunday 7 August at 11.00am
MINUTES – MTC Committee Meeting
Venue – Linton Army Camp.**

PRESENT – Dave Scott (President), Barrie Eccles (Treasurer), Grant Spiers, Garry Leader, Andy Martin, Richard Coxon, Leteia Cornwall (Secretary) & Anna Russell (TriNZ).

APOLOGIES – Ashley Phillips, Geoff Bendall, Richard Day, Wendy Brenkley, & Simon Brownie.

LOWER NORTH ISLAND TRIATHLON TRAINING CAMP

Manawatu Tri Club kids that attended the latest Lower North Island Triathlon Camp were:

1. Peter Coxon
2. Sam Phillips
3. Luke Scott
4. Adam Martin
5. David Martin (didn't end up going due to illness)

Motion put forward for the Tri Club to fund \$100 per child that attended.

Moved: Barrie Eccles/Dave Scott

FINANCIAL REPORT:

Points to Note:

- Garry owed for four trips with trailer to Club events.
- The account at the Lido is now paid.
- The \$1300 owed for the Whanau Tri is scheduled to be paid by 11 August.
- The new timing mate has been paid for (extra costs to be incurred once arrives).
- New battery for one of the orange timing boxes needs to be replaced.
- Have ordered 200 more timing tags.

Accounts for Meeting - August 7th 2016

	Amount	Cheque	Paid
Easistor (*5) <i>Have already paid these by direct credit but had failed to show them on my monthly reports (April, May, June, July, Aug)</i>	\$475.00		yes
Xero - 10 May to 9 June	\$47.44		yes
Xero - 10 June to 9 July	\$47.44		yes
Lido - Lane hire Oct 2015 to June 2016	\$3,200.00		yes
City Fitness - Spin class from 21/7/16 to 29/9/16	\$1,290.00	392336	yes
Absolute Fitness Ltd - Yoga class (*2)	\$200.00		yes
Discount Domains (Domain Name)	\$32.14		yes
RFID A.D.P Timing Pty Ltd (Mat and transponder bands)	\$9,351.13		yes
<i>Note: will still have to pay custom duties etc when it arrives</i>			
Bank international fee (for timing mat order)	\$19.47		yes
Love My Sport - Chris Sanson swim coaching (*8)	\$370.00		
Lido Aquatic Centre - Pool hire July (*4)	\$400.00		
Absolute Fitness Ltd - Yoga classes for July (*4)	\$400.00		
Dave Scott	??		
Barrie Eccles - registration for trailer K790N	\$35.57		

Total **\$14,957.62**

Current Balances - as at 5 August 2016

ASB Cheque	\$4,317.10
ASB Oncall account	\$14,123.59
ASB Term deposits (*6)	\$90,000.00
CURRENT CASH RESERVES	\$108,440.69

Moved that the outstanding accounts be approved for payment.

Barrie Eccles/Richard Coxon
CARRIED

GENERAL BUSINESS – Anna Russell (TriNZ Community Director):

- There are three areas that TriNZ cover:
 1. High Performance (Olympics)
 2. Commercial (Sovereign Series)
 3. Community (Clubs, Youth Pathways, Coaching Programmes, Age Groupers etc)
- Started with TriNZ last October – originally getting approx. \$310k per year from Sport NZ for ‘Community.’ It has since dropped to \$50k per year.
- Voluntary Paid Membership was brought in through Feb/March this year.
- Race Licences are coming into effect for upcoming season – following models used by other countries.
- Originally proposed that all Club Members would have to be a member of TriNZ, but this won’t work as a lot of clubs have ‘social’ members.
- Suggested that clubs advertise the option to become a TriNZ Member as well when registering with their club for the next season.
- Anna has a ‘blurb’ to advertise the TriNZ Membership that can be added to the website (this has been sent to Dave already).
- Some of the benefits of becoming a TriNZ Member are:
 1. Supporting the five key areas of Community (Coaching Programmes, Technical Programmes, Age Group Programmes, Development and Youth Pathways) – Anna can supply budgets for these areas in time to come.
 2. Get a Membership Card (with at least \$100 of benefits – discounts with key suppliers etc)
 3. Race Licences – ability to enter a number of events for ‘free’
- The price structure for Club Members will be half price to join TriNZ - \$25 for Adults, \$10 Youth (otherwise \$50 for Adults, \$20 Youth).
- The idea behind this is to ideally get more people to join a Club for those wanting to do ‘big’ events.
- On the website there will be the two options for joining a Club and TriNZ (separately).
- Anna will require Membership Lists in time to come to check who is a member at what club when entering events.
- Discussion around Coaching Groups and how they will fit within the proposed system.
- For the ‘National Elite Series’ (to earn prizemoney) and World Events, people still need to be a member of a ‘Club.’
- The ‘criteria’ for being an ‘elite’ is still being finalised.
- The way that ‘Coach Groups’ are being recognised is that part of the Tribe Membership – if you are member a Coach Group (that is coached by a TriNZ Accredited Coach) then you have access to that \$25 Tribe Yearly Membership as well.
- If you are not a member of a group, then you can join as an ‘independent’ for \$50.
- Memorandums of Understandings can happen between Coach Groups and Clubs (Anna can forward these through).

Health & Safety:

- As part as being an Affiliated Club with TriNZ, for a \$250 yearly fee, a Club comes under TriNZ’s Public Liability Insurance.

- This Insurance covers clubs for any third party property damage, or bodily injury from club related activities; it covers any legal defence for breach of certain legislation (i.e. Health & Safety, Privacy, Consumer Guarantees Act) – Note: it doesn't cover the fine, just the defence.
- It also covers any legal defence for any sports events run by the club and note; it does not cover professional services offered to the club, or physical assets owned by the club.
- In regards to 'professional services' in regards to coaching, if something happens while they are coaching, then they are liable (Contractor vs Employee relationship). Coaches need to make sure they have insured themselves.
- A key message from Sport New Zealand is that "you're operating in a safety-conscious culture with a duty of care."
- Ways this can be done are:
 1. To have a standard Agenda item at all meetings (if nothing raised, record it as so).
 2. Event Safety Manual (Anna to email) which will have all of the templates, briefs etc.
 3. Have a Club Health & Safety Manual.
- Also note the introduction of the Child Protection Act, especially in regards to the Police Vetting of Coaches, Volunteers etc (Anna to look into this further).
- Currently all TriNZ Accredited Coaches must be vetted.
- Suggestion made to make the entry fee for the Sovereign Triathlon Series cheaper for families (family rate?)
- There is a 'family rate' for Tribe membership.

Meeting finished – 11.57am

Next Meeting: Monday 29 August 2016 – 7.00pm (at Dave's house)

President: D Scott

Date