

**Manawatu Triathlon Club Committee Meeting: Monday 6 June at 6.30pm**  
**MINUTES – MTC Committee Meeting**  
**Venue – Dave Scott’s house – Russell Street.**

**PRESENT** – Dave Scott (President), Garry Leader, Geoff Bendall, Richard Day, Andy Martin, Richard Coxon, Ashley Phillips & Leteia Cornwall (Secretary).

**APOLOGIES** – Barrie Eccles, Wendy Brenkley, Grant Spiers & Simon Brownie.

**MINUTES**

Moved that the minutes of the last meeting be taken as read, and are a true and correct record.

Dave Scott/Geoff Bendall

**CARRIED**

**MATTERS ARISING FROM THE MINUTES**

- To keep all future sponsorship deals as uncomplicated as possible.
- All sponsorship ideas are to go through Andy for final checking.
- Currently have a tiered sponsorship programme.
- Discussion around the idea of the upcoming ‘free’ for kid’s event is purely to entice ‘new’ people to the club events, as a chance to ‘have a go.’
- Clarification needed around the proposed Eligibility and Rules for Duathlon Club Champs document in regards to the clause covering drafting, accompanying children and subsequent eligibility for Club Champs.
- Emphasis of good sportsmanship/spirit to be added at Race Briefings.

**FINANCIAL REPORT**

Financial Report as at 23 May 2016 tabled below (as emailed to Committee).

Balance Summary of Accounts:

ASB Cheque Account	\$ 4,841.06
ASB Oncall Account	\$ 26,051.29
ASB Term Deposit (*6)	\$ <u>90,000.00</u>
<b>Total Bank Balances as at 23/05/2016:</b>	<b><u>\$120,892.35</u></b>

Accounts to be approved at this meeting (NB most already paid):

Accounts for Payment – June 2016	Amount	Cheque	Paid
Cheque to Gary Buys (2334) not cashed (as per last month’s accounts)			
Barrie Eccles – Race 6 costs – coffee, cakes, choc bars	\$239.46		Yes
Barrie Eccles – drinks for Committee Meeting	\$24.98		Yes
Xero – 10/4 – 9/5	\$47.44		Yes
Dave Scott – drinks for Race 6 and bananas	\$155.00		Yes
Core Motivation – training swim by Aimee Perrett (*2)	\$100.00		Yes
City Fitness (10 sessions at \$105 each)	\$1050.00	2335	Yes
Gary Buys – reimbursement for Bike Barn vouchers	\$750.00		Yes
Core Motivation – training swim by Aimee Perrett (*1)	\$50.00		Yes
Registration for Trailer N452L (repay B Eccles)	\$37.57		
Other half of Honarium (needs to be paid before 1 July) D Scott	\$500.00		

Other half of Honarium (needs to be paid before 1 July) B Eccles	\$500.00		
Other half of Honarium (needs to be paid before 1 July) L Cornwall	\$500.00		
<b>TOTAL:</b>	<b>\$3,952.45</b>		

Comments to Financial Report:

- All ANZ & UDC accounts have now been closed and consolidated into ASB.
- The club now has 6 term deposits of \$15,000 from 6mths to 18mths.
- Total current membership: 242 (234 at last meeting) including 2 new Season Passes.
- All sponsorship money is paid and up-to-date.

Moved that the tabled accounts be approved for payment.

Barrie Eccles/Richard Coxon

**CARRIED**

**GENERAL BUSINESS**

1) Next Event – 12<sup>th</sup> June:

- ‘Athlon covers both ‘Tri’ and ‘Du’-athlon options now available.
- Two key helpers will be absent.
- Discussion around logistics regarding the timing system vs the Race Director competing.
- Proposed the idea of getting another ‘orange (timing) box’ in the future.
- Race Director vs Event Director can be two different roles.

2) Season Passes/Memberships/Next Race Season:

- Requests have been made re. maybe offering a discounted Season Pass till the end of this season.
- Discussion around keeping the Season Pass price as it is currently and advertise the deal for next season.
- Also maybe more clarification around Membership/Race Fees/Season Passes options.
- Recommended to organise Fee structure asap to prevent further issues and present to AGM.
- Discussion around proposed new 2-tier Membership options vs paying a full Membership to eliminate Race Fees (the only Race Fee will be for non-members) vs eliminate Family Pass and then Adults/Children pay individually (capped at two children per family).
- Further thought needed around the pros and cons for all options.
- Proposed idea of when becoming a Club Member to also include Kids Tri Series as well, but conditions may be needed.
- An easier registration process is a focus.

3) Next Race Season:

- Discussion around Race Calendar options - i.e. one season with approx. eight races – plus Tri and Du Champs, 2x Relay races, 2x Splash ‘n Dash series, Ladies Tri etc with a ‘break’ before the next season and only one Prizегiving event.
- One issue might be competing in Winter weather, so will try to start the new season asap.

4) Hosting upcoming National Duathlon Champs:

- After full discussion, decided not to pursue this offer.

5) Life Members:

- Emails have been received nominating Life Members.
- Discussion around criteria needed as currently unknown.
- Proposed criteria discussed for future nominations, but no-one is eligible currently.

## 6) General Business:

### • REGIONAL YOUTH ACADEMY:

- Currently this Academy is Wellington and Manawatu combined and there have only been two regional camps (in Wellington) previously.
- Now proposed to split this into two regions (Camp to be in Palmerston North District).
- Suggested to promote this opportunity to the kids in our Club, especially the next age group up-and-coming.
- A list can be generated to highlight who would be eligible.
- Next year's National Schools Tri event is in Whanganui!

### • UPCOMING COUNCIL MEETING (Monday 13 June, 1pm):

- Sport Manawatu is to be our first port of call for assistance and support and the PNCC will offer services at a higher level. Don't currently know who the Sport Manawatu Liaison person is to communicate with, especially for things like promotion.
- Points to raise now are possible Triathlon/Event facilities (cycle track, lake etc) and help with STMS.
- The idea of a proposed Triathlon Development Officer will now be discussed with Sport Manawatu.

### • CLUB YOGA TRAINING:

- Proposed to approach new member Freya Thomson (Yoga Instructor at Massey) to hold a separate training class for our Club Members at Massey University for an hour session at a mutually agreed time for a six week trial.
- As soon as this can be confirmed, to be advertised on Facebook and via Club emails.

Motion put forward for Tri Club to pay up to \$120 a week for Yoga training for six weeks and re-evaluate further thereafter.

**Moved:** Dave Scott/Richard Coxon  
**CARRIED**

## **CORRESPONDENCE**

### **INWARDS**

2.5.16 – 4.5.16	Email	Andy Martin, Deb Sheard	Kids Tri Email Database.
3.5.16	Email	Zac Topping (Sport Manawatu)	Sport Maker of the Month.
3.5.16	Email	Andy Martin	Information re. Upcoming Visit to PNCC.
3.5.16	Email	Keri Ratima	Membership enquiry.
4.5.16	Email	Whanganui Multisport	May Sport Calendar.
4.5.16	Email	Manawatu Striders	Upcoming event.
4.5.16	Email	Andy Martin, Deb Sheard, Jenness Fulton	Kids Tri Facebook Page – Admin rights.
4.5.16	Email	Adam Martin	Secondary Schools Grant – Thank you email.
4.5.16	Email	Andy Martin	Spin Classes starting.
5.5.16	Email	Deb Sheard	Email to Kids Tri database.
6.5.16	Email	Stacey Ranginui	Membership enquiry.
7.5.16	Email	Gmail	Update to latest version.
8.5.16	Email	Kerry & Donna Leong	Tri Club Photos.
11.5.16	Email	Shaun O'Connor	Membership enquiry.
11.5.16	Email	Jean Hopkins	Membership enquiry.
11.5.16	Email	Tamara Reed	Facebook Friend request enquiry.
11.5.16	Mail	UDC	Statement of Accounts and Newsletter.
16.5.16	Email	Sanne Jacobsen	Renegotiation of Saturday training at Lido.
17.5.16	Email	Whanganui Multisport	Community News, events and workshops.
19.5.16	Email	Anna Russell (TriNZ)	“Club visits & ideas for club development.”
19.5.16	Email	Barrie Eccles	Finance and Publicity.
25.5.16	Email	Hani Kopetschny	Nutrition in Endurance Training Research.

26.5.16	Email	Whanganui Multisport	NZ Schools Tri Champs 2017.
27.5.16	Email	Barrie Eccles	Finance Report.
27.5.16	Email	Peter Ridge	Draft Waste Management & Minimisation Bylaw 2016.
27.5.16	Email	Dropbox	Account closing in 60 days.
27.5.16	Email	Freya Thomson	Membership enquiry – declined payment (forwarded to Dave and all sorted).
19.5.16 – 31.5.16	Email	Mr Smith's Coaching	Winter Series enquiry (group from Wellington)
29.5.16	Email	Barrie Eccles	Change of email address.
30.5.16	Email	Zac Topping	Regional Sports Conference (forwarded to all Committee Members).
30.5.16	Email	Cath Bendall	Cross Country Harrier run at Bendalls.
30.5.16	Email	Nina Booth	Membership enquiry (forwarded to Dave).
31.5.16	Email	Shaun McCarthy	Event enquiry (from Wellington).
31.5.16	Email	Andy Martin	Events can be posted on TriNZ Calendar.
1.6.16	Email	Jean Hopkins	Declined Membership enquiry.
1.6.16 – 2.6.16	Email	Dave Scott	NZ Duathlon Champs.
3.6.16	Email	Alister Martin	Manawatu Striders Harriers Open Day.
4.6.16	Email	Peter Thomas	Membership enquiry (forwarded to Dave).

### OUTWARDS/FORWARDED

4.5.16	Email	All Committee Members	Sport Maker of the Month.
4.5.16	Email	All Club Email Addresses	"This Coming Sundays Tri Club Event."
5.5.16	Email	All Tri Club Members	Spin Classes starting again.
15.5.16	Email	All Club Email Addresses	Winter Series Feedback.
19.5.16	Email	All Tri Club Members	"Club visits & ideas for club development."
21.5.16	Email	All Tri Club Addresses	Tri Club Kit available to purchase.
25.5.16	Email	All Tri Club Members	Nutrition in Endurance Training Research email forwarded from Hani Kopetschny.
30.5.16	Email	All Tri Club Addresses	Bush Harrier run at Bendalls.
4.6.16	Email	All Tri Club Addresses	Latest Manawatu Tri Club information.

### MATTERS ARISING FROM CORRESPONDENCE

- There was also the usual numerous email enquiries regarding the Club, Membership, Results, General Enquiries that were all replied to via email asap (and not tabled due to the share number and the fact that they were all dealt with asap).

Moved that all Inwards Correspondence be accepted and Outwards Approved.

Dave Scott/Andy Martin  
**CARRIED**

**Meeting finished – 9.26pm**

Thanks to Dave for providing drinks (hot and cold) and nibbles 😊

**Tasks:**

<b>Who:</b>	<b>To Organise:</b>	<b>Done:</b>
Dave	To follow up with Lido re. outstanding invoice	
Dave	To follow up with Barrie in regards to questionable clause in Winter Rules document	
Dave	To ask Malcolm, Murray, Jack etc if available for helping at the next event	
Dave	To get cans of drink and bananas for upcoming event	
Dave	To come up with a proposed idea regarding membership options in preparation for AGM (with a backup plan) that can be promoted asap beforehand	
Dave	To put together a proposed Race Programme for next season for next meeting	
Dave	To follow up with Tammy Reed etc regarding proposed Regional Academy requests etc	
Dave	To pass on the second trailer quote to Grant when it comes in	In progress
Dave	To touch base with Shane and Tammy Reed and Amiee Perrett in regards to encouraging their clients to our events etc. Also look at more training/coaching options	
Dave	To forward contact details for TBI Health to Andy in regards to any future sponsorship	
Dave	To ask some critical questions of Anna Russell, so as to be more informed for her visit – get some more information from other Clubs that have already had their meeting with her	In progress
Dave	Further investigation into acquiring Membership Cards	
Barrie	Follow up on the Lido to pay outstanding account (for Saturday morning Trainings) – Dave to follow-up.	In progress
Andy	To look for a high resolution rendered image of Club logo to be used for printing	
Andy, Richard Coxon, Grant & Dave(?)	To get-together and organise a presentation/speech for the upcoming PNCC Sport & Rec Committee Meeting	In progress
Simon	To follow through with the request for parking Club Trailer on Army Grounds.	In progress
Grant	To investigate further and find out prices in regards to getting some caps/visors printed with the Club's logo etc	
Grant	Complete application for a Grant from Central & Eastern Trust for replacing the trailer	
Richard Coxon	Reprint any event signage that needs replacing (after stocktake at next event)	
Richard Coxon	To look at screen-printing for the Club's promotional signs and getting them erected again	In progress
Richard Coxon	To check with Jo Coxon around Web design/platform	

**Next Meeting: Monday 4 July 2016 – 6.30pm**\_\_\_\_\_  
*President: D Scott*\_\_\_\_\_  
*Date*