

Manawatu Triathlon Club Committee Meeting: Monday 5 December at 7.30pm
MINUTES – MTC Committee Meeting
Venue – Dave Scott’s house – Russell Street.

PRESENT – Dave Scott (President), Barrie Eccles (Treasurer), Geoff Bendall, Andy Martin, Richard Coxon, Ashley Phillips, Murray Rasmussen, Tammy Reed, Kevin Nicholson & Leteia Cornwall (Secretary).

APOLOGIES – Awa Melbourne, Glenys Taylor & Clare Hopkins.

MINUTES

Moved that the Minutes of the last meeting be taken as read, and are a true and correct record.

Dave Scott/Barrie Eccles

CARRIED

MATTERS ARISING FROM THE MINUTES

- Follow-up in regards to recent drafting complaint.

CORRESPONDENCE

INWARDS

31.10.2016	Email	Zac Topping	Child Protection Workshop
1.11.2016	Email	Marinda Dean	Event enquiry
1.11.2016	Email	Andy Martin	Ohakea option for next year
1.11.2016	Email	Tammy Reed	Club Uniform for Junior Squad/Academy
1.11.2016	Email	Zac Topping	Sport Manawatu Continuum Survey
1.11.2016	Email	Brian Boyle	No longer renewing Membership
2.11.2016	Email	Strahan McIntosh	Secondary School Sport Sanctioning for 2017
2.11.2016	Email	Andy Martin/Tammy Reed	Super Sprint options for Jan/Feb 2017
3.11.2016	Email	Awa Melbourne	Approval for upcoming event 13 November
3.11.2016	Email	Zac Topping	Grassroots Sports Awards Tickets Available
3.11.2016	Email	Awa Melbourne	Membership List for quicker entry into Linton Camp
4.11.2016	Email	Anna Russell	Tri Club Packages
4.11.2016	Email	Chris Sanson	Invoice for Saturday morning trainings
7.11.2016	Email	Helen Leslie	Event enquiry
8.11.2016	Email	Andy Martin/Tammy Reed	Dates for Summer Events
8.11.2016	Email	Jo Coxon	MTC Members doing Kids Tri's as well
9.11.2016	Email	Tammy Reed	Club details for funding application
9.11.2016	Email	Tammy Reed	Changing Amiee Perrett's details on the Club's website
11.11.2016	Email	Zac Topping	Grassroots Sports Awards Tickets close Tuesday 15 November
11.11.2016 – 2.12.2016	Email	Brad Cassidy	Sport & Rec Committee Meeting/Aquatics Deputation Meeting
11.11.2016 & 17.11.2016	Email	Kapiti Women's Triathlon	Quote request for 2017 Kapiti Women's Triathlon
11.11.2016	Email	Tammy Reed	Ohakea's request for formal documentation for proposed event/s
11.11.2016	Email	Chris Sanson	Club/Coaching enquiry from Kenia Barnaby-Jones
14.11.2016	Email	Zac Topping	Message for Andy re boy recovering from brain injury competing in Weetbix
14.11.2016	Email	Awa Melbourne	Army request for equipment for upcoming event
16.11.2016	Email	Pani Mackey	Woman's Tri enquiry
16.11.2016	Email	Tammy Reed	Manawatu Tri-Junior and Tri-Youth and Youth Academy Update
17.11.2016	Email	Moira Hardy	Woman's Tri enquiry
21.11.2016	Email	Whanganui Multisport	Masters Games Events
21.11.2016	Email	Alice Olliver (PNCC)	Regional Sports Facility Survey
21.11.2016	Email	Sport Manawatu	Annual Report 2015 - 2016

25.11.2016	Email	Tammy Reed	Club Logo enquiry
25.11.2016	Email	Tammy Reed	Draft of Flyer
28.11.2016	Email	Justine Saunders	Manawatu Sports Awards
29.11.2016	Email	Discount Domains	Upcoming Christmas Holiday Contacts and Work Restrictions
2.12.2016	Email	Tammy Reed	Manawatu Tri-Junior, Tri-Youth & Academy Flyer – Grant accepted

OUTWARDS

5.11.2016	Email	All members (current & past)	Upcoming Tri Club Events - info
8.11.2016	Email	All Kids Tri Email addresses	Online registration now live and further general info
9.11.2016	Email	Vicki/Shane (OSM Bars)	Email of appreciation for recent donation of OSM Bars
9.11.2016	Email	Past Committee Members	Email of appreciation for last season's commitment/contributions
11.11.2016	Email	Current Committee Members	Organising upcoming event Sunday 13 November
12.11.2016	Email	All current/past Club Members	Registering MTC Kids doing Kid's Tri Series next year
12.11.2016	Email	Current Committee Members	Club t-shirts & First Aid Kits
16.11.2016	Email	All current/past Club Members	Draft Results, Event photos & upcoming events
16.11.2016	Email	All Kids Tri Email addresses	Registration information
17.11.2016	Email	Tammy Reed	Enquiry in regards to Clare's email address

MATTERS ARISING FROM CORRESPONDENCE

- Email replies sent in regards to Ladies Tri covering the following points – regrettable after many discussions, Club supports Kapiti Ladies Tri and promotion of Club for all women (ages and abilities).
- Numerous complaints/issues in regards to paying online (both Club & Kids Tri's) – currently working ok again.
- Andy debriefed Committee in regards to recent meetings in regards to discussions around a proposed new swimming pool in time to come.

Moved that all Inwards Correspondence be accepted and Outwards Approved.

Dave Scott/Barrie Eccles
CARRIED

FINANCIAL REPORT

Financial Report as at 3 December 2016 tabled below (as emailed to Committee).

Balance Summary of Accounts:

ASB Cheque Account	\$	4,391.52
ASB Oncall Account	\$	5,953.22
ASB Term Deposit (*6)	\$	<u>91,495.80</u>
Total Bank Balances as at 03/12/2016:	\$	<u>101,840.54</u>

Accounts for Approval Meeting 25th December 2016	Amount	Date Pd	Paid
BJ Eccles sign material for mtb duathlon boards; posts	\$63.16	17/11/16	y
Love My Sport October swim training	\$370.00	17/11/16	y
Tri NZ affiliation fee for 2017	\$287.50	3/11/16	y
Xero 10 Oct to 9 Nov	\$47.44	20/11/16	y
BJ Eccles choc prizes sprint tri; Linton cafe coffees	\$88.75	17/11/16	y
Odyssey t-shirts - Kids Tri (Total of \$7525). Paid \$4000 deposit	\$4,000.00	1/12/16	y
LC Cornwall chocs for race on AGM day	\$29.90	2/12/16	y
Awa Melbourne warrant fitness big trailer	\$35.00	2/12/16	y
LC Martin warrant fitness and repairs to small trailer	\$232.25	2/12/16	y
Odyssey t-Shirts rest of t-shirt bill (not paid yet)	\$3,525.00		
Barrie Eccles spray & nails for mtb event	\$18.64		
Easi-stor Self Storage (30/11/16)	\$95.00		
Barrie Eccles Keys making of new set for trailers. (Now have)	\$40.00		
TOTAL	\$8,832.64		

Points to Note:

- Little action financially other than income from membership and Kids Tri registrations.
- Two term investments have been reinvested for 10 months at 3.6%
- Two invoices have since been received from Chris Sanson (already pre-authorized by Committee) – Saturday morning trainings & Level 1 Coaching (x2).

Current membership at 2/12/16:

Committee	13
Honorary	4
Life Members	5
Paid members (2016-17)	122
TOTAL	144

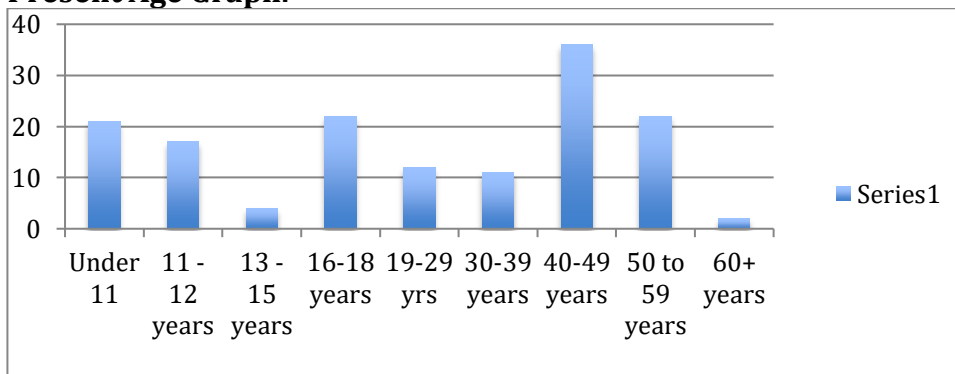
Adult members – 60; Youth – 32; Family members – 51 (from 12 families).

- 41 Season Pass Members from 2015/16 still to rejoin.
- 131 Club Members from 2015/16 still to rejoin.
- Even split female/male (67 of each).

Note Membership at this time last year (6/12/15):

Season Pass – 54; Free – 20; 2015/16 Members – 112; Total = 186

Present Age Graph:



Moved that the tabled accounts be approved for payment.

Barrie Eccles/Geoff Bendall
CARRIED

GENERAL BUSINESS

1) Next Events for Next Year:

- Discussion around Makino/Feilding being the next venue.
- Rob Dabb – STMS.
- Discussion around Ohakea being kept available for any future events as another option.
- Security requirements and unavailable February date rules out Ohakea this time around.
- Will definitely need more Marshalls – approach appropriate groups for help?
- Makino allows for a pool/swim start.
- Discussion around upcoming proposed access bridge by river/Lido will hopefully allow better future options (better visibility).
- Discussion around idea of having an inter-club/inter-regional Club event.
- Further discussion around Feilding logistics – courses, maps, distances etc.
- Proposed to do 2x one Course (swim/bike/run and then swim/bike/run again) to eliminate more road issues etc.
- Duathlon option can be provided for.
- Richard to take over big trailer (now have three sets of keys).

- Dave: Race Director.
- Next meeting will also be a further, more detailed pre-event meeting.
- Further investigation into Volunteers (Feilding Moas, Sport Manawatu, Lions, Rotary).

2) Membership:

- Felt that more people won't join now until next year (for first Club event post Christmas).
- Some people are still unsure of pricing – don't understand the jump in price includes everything now.
- Promote/remind upcoming 'new' event and push Membership again.
- Discussion around promoting the Club further (outside Facebook and emails).
- Suggested to promote Club events on Community Radio, local print media.
- TriNZ events calendar is arduous to promote on (not many other clubs are using this either).
- Suggested to advertise to other Tri Club areas like Hawkes Bay, Whanganui, Wellington etc.
- Approach the Whānau Tri members and the Te Hā o te Uru group.
- Discussion around what barriers stop some new people from joining/participating.
- Suggested to invite Te Hā o te Uru members (and their children/families) as a group to the Club's next event.
- Proposed to offer it as a free event when wearing Te Hā o te Uru Club Kit.
- Discussion around having an 'atmosphere' – BBQ afterwards etc.
- Whānau Tri members/Sport Manawatu could also be approached.

3) Youth Academy:

- The opportunity for further, larger, funding for Terms 2, 3 & 4 from Sport Manawatu is now an option.
- The 'senior' group now has a 'non-selection' criteria.
- Suggested to approach High School students, esp in regards to NCEA credits.
- A huge push for Marketing is now needed.
- This will be the first 'hub' nationally.
- Unfortunately, Ultimo tri suits aren't smaller enough – Tineli suits fit better, but the Club does not 'own' the Club's logo.
- Kids will be encouraged to have a Club Tri suit (help create unity).
- This programme is designed to work alongside personal coaches.
- Full and thorough discussion around the logistics, coordination and administration of this programme.
- Proposed start date of 9 January 2017.
- Transparency is the ultimate goal for the operation of this initiative.
- Further consultation with Sport Manawatu is required.
- A review after Term 1 also needs to take into consideration the delay in promoting this programme initially.
- Marketing can start asap following clarification with Sport Manawatu in regards to governance and financial recording.

Motion to formally go ahead with this training programme initiative for Manawatu Triathlon Youth.

Moved: Dave Scott/Ashley Phillips
CARRIED
 [1 abstaining]

4) Saturday Trainings:

- Proposal received very recently from Chris Sanson – to be discussed further.
- A chance to re-generate this training opportunity – attach more member attendance.
- More information needed for future discussions for Committee to deliberate further on.
- The Club ultimately decides the start/end dates for trainings over Summer break.
- Discussion in regards for the need to have a formal database in regards to local Coaches.

5) General Business:

MARCH EVENT:

- Linton may or may not be available for this event (won't know until closer).
- Currently the Pool is "on-track" with Awa closely monitoring progress.
- Brief discussion in regards to changing the course layouts.
- Discuss further at next meeting.

SPORTS AWARDS:

- March 3rd 2017.
- Nominations are to be made on behalf of the Club.
- On-line form can be completed.
- Nominees will be notified if they're a finalist.

Meeting finished – 10.09pm

Thanks to Dave for providing drinks and nibbles 😊

TASKS:

Who:	To Organise:	Done:
Dave	Organise Gary to check small trailer WOF	DONE
Dave	To organise Volunteers for Feilding events	
Dave	To talk to Chris Sanson further in regards to Saturday morning trainings.	
Dave	Check if Murray is still 'current' with STMS	
Dave	To follow-up with Chris Sanson in regards to Tracy's Coaching Application	
Dave & Barrie	Finalise course logistics for Feilding events (BBQ afterwards?)	
Dave & Kevin	To organise a formal invite for Te Hā o te Uru members to the Club's next event	
Dave & Kevin	To re-approach Sport Manawatu in regards to consultation and the running of the Youth Training Programme	
Dave & Tammy	Organise the Club logo for the Tineli Tri Suits for youth	
Andy, Tammy & Richard	To follow-up with Ohakea and keep 'live' for the future – and canvas further 'options'	
Awa, Richard & Murray	To review Race Director Checklist/Policy	
Murray	Organise for Kids Tri/Clubs signs to be put up at the Lido	
Awa	Check big Trailer WOF	DONE
Andy	To contact Freedom Print re Kids Tri Sponsorship	
Tia	Promote upcoming event further and push Membership again	
Tia	To keep an 'Interest Register' as requested from Auditor	
Tia	Organise for First Aid Kits to be checked/audited	DONE

Next Meeting: Tuesday 10 January 2017 – 7.00pm (Dave Scott's house)

President: D Scott

Date